



## **Application For Lease**

### For Office Use Only:

Property Name: \_\_\_\_\_ Security Deposit: \_\_\_\_\_

Unit/Type: \_\_\_\_\_ Application Fee: \_\_\_\_\_

Lease Term/Months: \_\_\_\_\_ Pets: \_\_\_\_\_

Rental Rate/Month: \_\_\_\_\_ Concessions: \_\_\_\_\_

Move-in Date: \_\_\_\_\_ Referred By: \_\_\_\_\_

### Information by Applicant:

(All information must be completed, and each Applicant must complete a separate Application For Lease)

### **Personal Information**

**Applicant Name:** \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

**Present Address:** \_\_\_\_\_ Unit Number: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Dates From/To: \_\_\_\_\_ / \_\_\_\_\_ Monthly Payment/Rent: \_\_\_\_\_

Property Name: \_\_\_\_\_ Unit Type: \_\_\_\_\_

Landlord/Mortgagee: \_\_\_\_\_ Phone: \_\_\_\_\_

Reason for Vacating: \_\_\_\_\_

**Previous Address:** \_\_\_\_\_ Unit Number: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Dates From/To: \_\_\_\_\_ / \_\_\_\_\_ Monthly Payment/Rent: \_\_\_\_\_

Property Name: \_\_\_\_\_ Unit Type: \_\_\_\_\_

Landlord/Mortgagee: \_\_\_\_\_ Phone: \_\_\_\_\_

Reason for Vacating: \_\_\_\_\_

**Auto:** Make/Model: \_\_\_\_\_ License #: \_\_\_\_\_ State: \_\_\_\_\_

**Emergency Contact:** \_\_\_\_\_ Phone: \_\_\_\_\_

**Employment/Income**

**Present Employer/Address:** \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Employment Dates From/To: \_\_\_\_\_ / \_\_\_\_\_ Supervisor's Name: \_\_\_\_\_

Position: \_\_\_\_\_ Gross Monthly Salary: \_\_\_\_\_

**Previous Employer/Address:** \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Employment Dates From/To: \_\_\_\_\_ / \_\_\_\_\_ Supervisor's Name: \_\_\_\_\_

Position: \_\_\_\_\_ Gross Monthly Salary: \_\_\_\_\_

**Additional Income:** \_\_\_\_\_ Amount Per Month: \_\_\_\_\_

Source/Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

**References/Credit**

**Bank:** \_\_\_\_\_ Phone: \_\_\_\_\_

Checking Account #: \_\_\_\_\_ Savings Account #: \_\_\_\_\_

**Bank:** \_\_\_\_\_ Phone: \_\_\_\_\_

Checking Account #: \_\_\_\_\_ Savings Account #: \_\_\_\_\_

**Creditor/Address:** \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Purpose of Credit: \_\_\_\_\_ Highest Amount Owed: \_\_\_\_\_ Open/Closed: \_\_\_\_\_

**Creditor/Address:** \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Purpose of Credit: \_\_\_\_\_ Highest Amount Owed: \_\_\_\_\_ Open/Closed: \_\_\_\_\_

Have you ever been evicted from any tenancy (Yes/No): \_\_\_\_\_

If yes, please explain \_\_\_\_\_

Have you ever willfully and intentionally refused to pay rent when due (Yes /No): \_\_\_\_\_

If yes, please explain \_\_\_\_\_

Have you ever filed for bankruptcy (Yes/No): \_\_\_\_\_

If yes, when \_\_\_\_\_

**Additional Occupants**

Total Number of Occupants of Apartment: \_\_\_\_\_

List all Additional Occupants of Apartment other than Applicant (Only listed persons may occupy Apartment):

Additional Occupant Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Additional Occupant Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Additional Occupant Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

**Applicant Certification**

By signing below, the applicant hereby makes application for lease of an apartment and agrees to pay a non-refundable application fee. The application fee is used to cover the cost of processing the application and is non-refundable even if the application is not approved. The making of this application and payment of the application fee is not a guarantee of approval for lease of an apartment, and is not a rental or lease agreement in whole or in part. Beyond the refund of the amount of any deposit received from the applicant, neither the Management Company nor the Owner shall be liable to the applicant for failure to deliver possession of an apartment at the time agreed.

The applicant hereby certifies that the above stated information is true and correct, and further authorizes the verification of such information, including but not limited to the obtaining of a consumer credit report, and the verification of identity, employment, income, banking/creditor information, and/or rental/homeowner history, and expressly releases the Management Company and the Owner from any liability resulting from the use, procurement, or furnishing of such information.

**Applicant:** \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_